

South Yorkshire Mayoral Combined Authority
 Officer Scheme of Delegation
 Record of Officer Decision Form

(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)

Please send this completed form to: SYMCAMeetings@southyorkshire-ca.gov.uk

1	Subject of decision/report title:	Tram Replacement Bus Service for summer rail replacement 2024									
2	Decision Date:	24/06/2024									
3	Background/reason for decision/purpose of report:	<p>Tram replacement bus service at a cost of £162,321.60 for operation of tram replacement bus services during planned engineering works during the summer school holidays.</p> <p>The contract will start on Saturday 20 July 2024 and is anticipated to end Sunday 1 September 2024.</p> <p>Without this service, the tram network would not be linked effectively.</p> <p>A tender was issued, and two bids were received based on the various requirements for the service.</p> <p>Prior to tenders being issued the tram timetable was not known so LOT 2 had two options. Now that the tram timetable is known, we are recommending awarding Lots 1, 2a and 3. A summary of bids is included below.</p> <p>Bidders:</p> <p>Bidder 1 - First South Yorkshire:</p> <ul style="list-style-type: none"> • Lots 1, 2a and 3 on a Minimum Cost basis at £162,321.60. <p>Bidder 2 – [redacted]</p> <table border="1" data-bbox="724 1832 1430 1948"> <thead> <tr> <th></th> <th>Lot 1, 2a and 3</th> <th>Lot 1, 2b and 3</th> </tr> </thead> <tbody> <tr> <td>[redacted]</td> <td>[redacted]</td> <td>[redacted]</td> </tr> <tr> <td>First SY</td> <td>£162,321.60</td> <td>[redacted]</td> </tr> </tbody> </table> <p>Should works overrun a separate agreement on a</p>		Lot 1, 2a and 3	Lot 1, 2b and 3	[redacted]	[redacted]	[redacted]	First SY	£162,321.60	[redacted]
	Lot 1, 2a and 3	Lot 1, 2b and 3									
[redacted]	[redacted]	[redacted]									
First SY	£162,321.60	[redacted]									

		<p>daily cost will need to be agreed with the operator.</p> <p>Recommend award:</p> <p>First South Yorkshire Min Cost at £162,321.60</p>
4	Options considered:	<ol style="list-style-type: none"> 1. Do nothing (not recommended) Do not provide replacement bus service - this would mean the tram network would not be linked except for the use of local bus services. Services such as the 120 provide an alternative but would lead to greater customer confusion and uncertainty on journey requirements. Capacity at peak times would also be a significant concern even during the school holidays. 2. Do something (recommended) Approve provision of Tram replacement bus service as tendered to provide a reasonable alternative for passengers and requiring interchange between bus and tram – recommended award to First South Yorkshire. 3. Do most (not recommended) Provide a more extensive tram replacement service with more capacity and higher frequencies linking more parts of the separated system directly by bus to remove the need to interchange. This is not recommended as the resources required are significant and would lead to an overspend on the available budget.
5	Decision:	Option 2 – at a cost of £162,321.60
6	Background documents:	None
7	Type of decision Key/Non-Key:	Non-Key
8	Officer making decision: (Director or Statutory Officer)	Melanie Corcoran Executive Director of Transport
9	Contact details (telephone number or email):	melanie.corcoran@southyorkshire-ca.gov.uk
10	Does the decision maker have a conflict of interest?	No
11	Consultations (where	N/A

	appropriate):	
	i. If a Key Decision have you consulted Portfolio Lead Member?	i. n/a
	ii. Other	ii. n/a
12	Any Legal, Financial, or Equality Implications considered:	None – SYMCA procurement via Procontract and maintains a provision of service with low floor accessible buses so no EIA required.
13	Have Finance Team confirmed budget availability	Yes Budget code: REDACTED
14	Signature (Stat Officer or Director) and Date:	SIGNATURE REDACTED Melanie Corcoran Executive Director of Transport 25 June 2024

For Democratic Services Team use only:	
Date received by Governance Team:	25/06/2024
Processed by:	Sarah Pugh, Democratic Services and Scrutiny Manager
Dem Services Ref No:	2024-065